



## REGISTRATION INSTRUCTIONS

Registration for the 2023- 2024 school year takes place from now until January 13, 2023 for Kindergarten and until January 27, 2023 for pre-k. Please note, the registration material will also be available for downloading from the PNS&K website [www.pnsandk.org](http://www.pnsandk.org) shortly. Registration material may sent by mail to the: Presbyterian Nursery School, 140 Mountain Avenue, Westfield NJ 07090 or handed directly to your child's teacher.

### REGISTRATION DEADLINES FOR APPLICATIONS:

**Kindergarten Registration Due .....January 13, 2023**  
**Nursery School Registration Due .....January 27, 2023**

- A registration fee of **\$75.00** must accompany your application and it is **NON-REFUNDABLE**. (Please make checks payable to the Presbyterian Nursery School & Kindergarten or PNS&K)
- Late registration is always accepted if space is available; payment schedules and tuition will be adjusted.
- Within two weeks of the registration deadline, a "Confirmation of Enrollment" form will be sent to you. **The "Acceptance" form must be returned to the Nursery School Office with the first tuition payment in order to assure your child's placement-first payments are Non-refundable.** (Detach the bottom section of the form that you receive.) Every effort will be made to provide one of your choices. If you do not receive your 1<sup>st</sup> choice, please call the office if you wish to be placed on a waitlist. If the school is unable to offer your child an opening, you will be notified and your child will automatically be wait-listed.
- Please see the attached list of PNS&K Educational Programs for class offerings, days, times, tuition rates and registration policies.

### ADDITIONAL INFORMATION FOR KINDERGARTEN REGISTRATION:

- **Kindergarten Tuition for the 2023-2024 school year is \$10,450**
- The first Kindergarten tuition payment must accompany the acceptance form.
- Tuition payments are comprised of **five payments of \$2,090** and a schedule of payments will accompany acceptances.
- The Kindergarten tuition for siblings attending kindergarten at the same time is \$7,835 per sibling.
- Scholarship monies are not available to kindergarten applicants.
- Priority is given to children who are currently attending PNS&K in a 4 or 4 ½ class.
- 25% of the Kindergarten spaces are allocated to currently enrolled church members. If a currently enrolled church member is not placed in these spaces, their application is added to the currently enrolled applicants.

Thank you for your interest in our school. We look forward to registering your child for the 2023-2024 school term. If you have further questions, please contact the Nursery School Office at 908-233-0766.

*Jennifer Collum, Director*