The Presbyterian School

Westfield, New Jersey

REGISTRATION INSTRUCTIONS

Registration for the 2025-2026 school year takes place from now until January 21, 2025. Please note, the registration material will also be available for downloading from the school's website www.pnsandk.org. Registration material may returned by mail to: The Presbyterian School, 140 Mountain Avenue, Westfield NJ 07090; dropped off in person; or handed directly to your child's teacher.

REGISTRATION DEADLINES FOR APPLICATIONS:

Nursery School Registration Due .....January 21, 2025

- A registration fee of **$75.00** must accompany your application and it is **NON-REFUNDABLE.** (Please make checks payable to the Presbyterian Nursery School & Kindergarten or PNS&K)
- Late registration is always accepted if space is available; payment schedules and tuition will be adjusted.
- Within two weeks of the registration deadline, a "Confirmation of Enrollment" form will be sent to you. **The "Acceptance" form must be returned to the Nursery School Office with the first tuition payment in order to assure your child's placement-first payments are Non-refundable.** (Detach the bottom section of the form that you receive.) Every effort will be made to provide one of your choices. If you do not receive your 1st choice, please call the office if you wish to be placed on a waitlist. If the school is unable to offer your child an opening, you will be notified and your child will automatically be wait-listed.
- Please see the attached list of PNS&K Educational Programs for class offerings, days, times, tuition rates and registration policies.

ADDITIONAL INFORMATION FOR REGISTRATION:

- The first tuition payment must accompany the acceptance form.
- Tuition payments are comprised of **five payments** and a schedule of payments will accompany acceptances.
- Scholarship monies are available for preschool, but not for kindergarten applicants.
- Priority of placement is given to children who are currently attending PNS&K and to pledging church members.

Thank you for your interest in our school. We look forward to registering your child for the 2025-2026 school term. If you have further questions, please contact the Nursery School Office at 908-233-0766.

Jennifer Collum, Director
Krista Aslanian, Assistant Director